



**FOX VALLEY SPECIAL RECREATION ASSOCIATION  
BOARD OF DIRECTORS MEETING**

April 23, 2024  
10:30 AM  
2121 W Indian Trail / Aurora, IL 60506 / 630.907.1114

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**AGENDA**

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1. **CALL TO ORDER** Chair Nadeau called the meeting to order at 10:33 AM, and Director Engelhardt called the roll.

Member	Position	Agency	Roll Call
Scott Nadeau	Chair	Sugar Grove Park District	Present
Nicole Vickers	Vice Chair	Geneva Park District	Present
Jaime Ijams	Secretary	Fox Valley Park District	Present
Allison Niemela	Treasurer	Batavia Park District	Present
Kim Wascher	Board Member	Village of South Elgin Parks & Recreation Dept.	Present
Tom Betsinger	Board Member	Oswegoland Park District	Absent
Bob Thomson	Foundation Liaison	St Charles Park District	Present

**CHANGES TO THE AGENDA**

Recommendation by Director Engelhardt to move action item 9.3 to be completed after item 13.1.

**RECOGNITION OF GUESTS**

None

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Board Member Wascher made a motion to edit the Minutes of April 2, 2024 to reflect Ed Bjes, Board Alternate, was present instead of Board Member Wascher. Secretary Ijams seconded, and the motion passed with the corrections to the minutes.

**EXECUTIVE DIRECTOR REPORT**

Director Engelhardt again, recognized the Administrative Team for their efforts in migrating to Paycom and the Director of Finance Nettles for updating the Quickbooks system for improved analysis and forecasting.

Director Engelhardt will attend the IAPD Legislative Conference and is interested in joining any Board Member or Member Agency in meeting with your legislators. Engelhardt also shared the IDHS Legislative Add-On grant for Therapeutic Recreation program grant has been partially funded at just over \$158,000 with the remaining funds to be obtained through the start of FY24-25. Engelhardt shared the new HR

Recruiting Campaign to include Owala water bottles which was a huge hit among the recruits. There are still 40-50 part-time openings for the summer.

### **ADMINISTRATION TEAM**

#### **Inclusion:**

Superintendent of Inclusive Recreation, Jackie Jankowski, shared the team has been in communication with over 200 families to discuss summer registration and update any participant intake notes. Included in summer preparations is communicating with the Member Agencies what participants' registration to be monitored to ensure inclusion notifications are processed and meeting with key Agency personnel to discuss program expectations and staff training.

#### **FVSRA Recreation:**

Superintendent, Claire Howes, shared the FVSRA Aktion Club assisted with South Elgin Park and Recreation Department's Earth Day clean up at SEBA park. Howes shared the Aktion Club and FVSRA Connects programs are available to assist with your Member Agency events or projects.

### **FOUNDATION REPORT**

Director Engelhardt shared the following:

- FVSRF BBQ + Basket Raffle raised over \$19,000 and served over \$600 meals
- The Foundation Board will meet in May for a reset retreat to realign strategic initiatives

### **MEMBER AGENCY REPORTS (PARK DISTRICT AND DEPARTMENT UPDATES)**

**Batavia Park District:** Director Niemela shared SootheSpace has been secured for the Windmill City Festival.

### **ACTION ITEMS**

9.1 Board Member Wascher made a motion to approve the FY24-25 FVSRA Budget. Board Secretary Ijams seconded and a roll call vote was taken.

<b>Member</b>	<b>Vote</b>
Scott Nadeau	Aye
Nicole Vickers	Aye
Jaime Ijams	Aye
Allison Niemela	Aye
Kim Wascher	Aye
Tom Betsinger	Absent
Bob Thomson	Aye

9.2 Board Secretary Ijams made a motion to approve the FY24-25 FVSRA Board Meeting Dates. Board Treasurer Niemela seconded and the motion passed.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

### **STRATEGIC PLAN**

None

### **EXECUTIVE SESSION**

Board Chair Nadeau made a motion to enter into Closed Session for the purpose of (5 ILCS 120/2) c1 to discuss the Performance Evaluation of Director Engelhardt. Member Wascher seconded and the motion passed.

Open Session resumed at 11:07am.

9.3. Member Wascher made a motion to approve Director Engelhardt's salary for FY24-25. Secretary Ijams seconded and the motion passed.

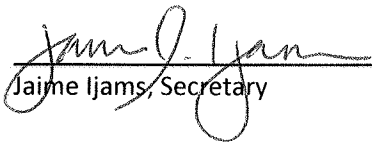
**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Board Member Thomson made a motion to adjourn the meeting. Board Treasurer Niemela seconded and the meeting adjourned at 11:10 am.

Respectfully submitted,

  
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Jaime Ijams, Secretary

7.24.24  
Date

