



**Fox Valley Special Recreation Association
Minutes of the Board of Directors Meeting
April 4, 2023 9:00 AM**

**CALL TO
ORDER:**

Chair Thompson called the meeting to order at 9:04 AM, and Director Engelhardt called the roll.

Present:

Bob Thomson, Chair	St. Charles Park District
Scott Nadeau, Vice Chair	Sugar Grove Park District
Nicole Vickers, Secretary	Geneva Park District
Jaime Ijams, Treasurer	Fox Valley Park District
Rich Zielke, Foundation Rep.	Oswegoland Park District
Allison Niemela	Batavia Park District
Kim Wascher	Village of South Elgin Parks & Recreation Dept

Absent: N/A

Staff Present: Alexandra Engelhardt, Ellen Wandless, Claire Howes

CHANGES TO THE AGENDA

None

RECOGNITION OF GUESTS

None

CORRESPONDENCE

None

CONSENT AGENDA

Board Member Wascher made a motion to approve the consent agenda. Treasurer Ijams seconded, and the motion passed.

EXECUTIVE DIRECTOR REPORT

Director Engelhardt provided Virtual Reality headset for the Board to try out. Five VR headsets were donated by TD Synnex to be used in conjunction with a grant received by the Justinian Endowment Fund to provide virtual reality to Summer Day Camp.

ADMINISTRATIVE TEAM REPORT

Superintendent Howes reiterated how successful it was to have FVSRA and Batavia Park District join forces for a local Resource Fair to promote all recreation opportunities to the community.

Business Manager Wandless has been working on the budget documents. She will be on vacation for two weeks in April and requested budgetary questions prior to or upon return from her trip. Questions while she is gone may be directed to Director Engelhardt.

FOUNDATION REPORT

- The BBQ+Basket Raffle will be held April 21 from 5-8 at the Prisco Community Center. Raffle tickets are on sale now.

MEMBER AGENCY REPORTS

Batavia Park District

Board Member Niemela announced the new community center will be named Patrick J Callahan Community Center in honor of Board President Callahan.

Sugar Grove Park District

Vice Chair Nadeau indicated Sugar Grove Park District was not awarded the OSLAD grant. Board Member Zielke offered his staff to assist with any grant review for future funding opportunities.

St Charles Park District

Chair Thomson announced St Charles Park District did receive \$600,000 in OSLAD grants for Primrose Farm. Amenities will include baseball, softball and pickleball fields.

ACTION ITEMS

9.1 Board Member Wascher motioned to approve the proposal for Richlee Vans for 2023 FVSRA Summer Camp Transportation. Board Member Zielke seconded and the motion passed unanimously.

UNFINISHED BUSINESS

10.1 Director Engelhardt and team provided a presentation to discuss the FY23-24 budget. The presentation highlighted accomplishments and statistics from FY22-23 and then detailed budget line items with more than 10% deviation from prior year. During this report, the Board requested additional information regarding the Inclusion Program. Director Engelhardt indicated a more robust presentation would be provided by the Inclusion department at the April 24, 2023 meeting.

NEW BUSINESS

None

STRATEGIC PLAN

Director Engelhardt provided an updated dashboard, acknowledging which strategic items were completed and what is on the horizon.

EXECUTIVE SESSION

Vice Chair Nadeau made a motion to enter into executive session for (5 ILCS 120/2 c 1) to discuss the performance of the Executive Director. Board Member Niemela seconded and the Board entered into Executive Session at 10:35am. The meeting reopened at 11:09am and the Board Meeting resumed.

ACTION ITEM

Treasurer Ijams motioned for a salary increase for Director Engelhardt. Board Member Niemela seconded and the roll was called. The motion passed unanimously.

Bob Thomson: aye

Scott Nadeau: aye

Nicole Vickers: aye

Jaime Ijams: aye

Rich Zielke: aye

Allison Niemela: aye

Kim Wascher: aye

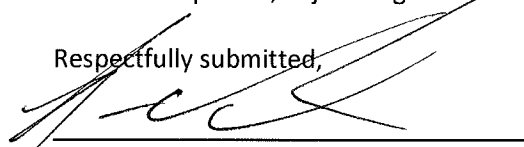
ANNOUNCEMENTS

None

ADJOURNMENT

A motion was made by Vice Chair Nadeau to adjourn. Board Member Niemela seconded the motion. The motion passed, adjourning the meeting at 11:11 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Nicole Vickers', is written over a horizontal line. The signature is stylized and cursive.

Nicole Vickers, Secretary

