

Fox Valley Special Recreation Association
Minutes of the
of the Board of Directors
October 26, 2009
6:00pm
Fox Valley Special Recreation
Vaughan Athletic Center
Aurora, IL 60506

CALL TO

ORDER: Chairman Sheavoun Lambillotte called the meeting to order at pm 6:10PM and directed the Executive Director to call roll.

ROLL CALL:

Present:

Sheavoun Lambillotte, Chairman	Geneva Park District
William McAdam, Vice Chairman	Oswegoland Park District
Greg Repede, Secretary	Sugar Grove Park District
Carolyn J. Nagle, Treasurer	Fox Valley Special Recreation Association
Michael Clark	Batavia Park District
William Conner	St Charles Park District
Laurie Hoffman	Fox Valley Park District
Rose Smilgys	Fox Valley Park District
*Robert Thomson	St. Charles Park District
Kim Wascher	South Elgin Parks & Recreation

*arrived after roll call was taken

Absent:

Jim Reuter, Asst. Secretary	South Elgin Parks & Recreation Dept
Nicole Corken	Batavia Park District
Mark Slover	Oswegoland Park District

Others present:

Tracey Crawford	FVSRA Assistant Director
Charles Smilgys	FVSRA Business Manager
Hayden Howes	FVSRA Interim Superintendent
Ginny Pavesich	FVSRA Staff

INTRODUCTION OF GUESTS

None

APPROVAL OF CONSENT AGENDA

Board Member Repede made a motion to approve the Consent Agenda. Board Member Smilgys seconded and motion passed unanimously.

CORRESPONDENCE

Correspondence Folder was routed at the Board Meeting.

OLD BUSINESS

A. Strategic Plan – Governance Item

The Strategic Plan – Governance item will be further addressed after there has been opportunity for the newly appointed Trustees of the Fox Valley Park District, to become familiar with and learn about FVSRA.

B. Special Recreation Fund Use

The Executive Director presented recommendations (Special Recreation Levy Use Staff Recommendations, October 26, 2009 Report) to revise the Special Recreation Levy Use Policy and guidelines for review of 5-8 levy requests. These recommendations were based on FVSRA Board input, Heidi Katz, FVSRA Attorney, and webinar hosted by John McGovern, entitled “Smart Practices for the Use of the Special Recreation Levy.” The recommendations provide for the FVSRA Board to adopt purposes for the use of 5-8 levy funds and amending the Joint Agreement, thus creating a philosophical approach for the intended use of the funds.

After much discussion on the recommendations presented, the Special Recreation Fund issue was tabled with the suggestion that the Executive Director search for additional information on percentage allocations used by other SRAs for accessibility costs and to report back at the next meeting.

C. Member Agency Benefits

The Executive Director reported that Member Agencies have provided the detail of the benefits available to FVSRA staff, with the exception of Oswegoland Park District. These benefits, as well as the benefits FVSRA extends to the FVSRA Board Members and their families for participation at FVSRA, will be put into the FVSRA Policy Manual. **Board Member Smilgys made a motion to approve the Member Agency Benefits and Board Member Hoffman seconded. Motion passed.**

D. FVSR Foundation

The Executive Director is awaiting confirmation from individuals who have been requested to serve on the FVSR Foundation. In addition, she would like representation from the FVSRA Board on the Foundation Board. It was suggested to ask Board Member Reuter to serve on the FVSR Foundation. In the event he declines, Board Member Clark will fill the position.

E. Replacement Vehicle Purchase

Business Manager Smilgys reported that 4 vendors provided bids for the new vehicle. Illinois Bus met 95% of the bid specifications and had excellent references. **Board Member Hoffman made a motion to approve the low bid for the vehicle to be purchased from Illinois Bus. Board Member Conner seconded and the motion passed.**

NEW BUSINESS

A. Development Disabilities Board

The Executive Director explained that meeting(s) have been held to consider the creation of Developmental Disabilities Board, a taxing resource to provide funds to agencies serving those with development disabilities. The DDB would need to be approved by the Kane County Board, and voter approval by referendum to increase property tax by one-tenth of one dollar of assessed valuation. FVSRA would be eligible to apply for this funding, if it chose. The FVSRA Board supports FVSRA continuing with the efforts to create this resource.

B. Drug Testing for Drivers

The Executive Director reported that new full-time employees undergo drug testing in the pre-placement physical. Due to increased numbers of part-time staff driving FVSRA vehicles, the Director is recommending drug testing for all FVSRA employees who drive FVSRA vehicles. **Board Member Smilgys made a motion that all drivers employed by FVSRA be required to complete drug testing as a condition of employment, effective immediately. Board Member Hoffman seconded and the motion passed.**

C. Copier Proposal

Business Manager Smilgys proposed the purchase of a new copier, the Sharp MX2600N for \$9,359. While the current copier is not scheduled to be replaced until FY2010-11 (Capital Budget), the purchase of this particular Sharp MX2600N would save \$182 per month, due the higher per image costs on the current model versus lower per image costs of a new copier. **Board Member Hoffman made a motion to purchase the MX2600N for \$9,359. Board Member Conner seconded and the motion passed.**

E. Policy Manual Update

The Executive Director reported that the FVSRA Policy Manual is under review by Heidi Katz, FVSRA Attorney.

F. PDRMA Health Plan Blended Rates

The Executive Director reported that the PDRMA Health Plan proposed 2010 rates for PPO coverage have been provided, and are now based on a blended rate structure, rather than age/gender. This results in an increase in PPO premiums for some FVSRA staff, especially the younger staff. Employee contributions for health insurance are currently 10% of the premium. In some cases, using blended rates, will increase the dollar contribution to FVSRA staff. The Executive Director is interested in what employees of Member District Agencies contribute to healthcare premiums. Batavia Park District is not changing the rates which employees paid in 2009; Sugar Grove Park District employees who choose single coverage, do not pay any premium cost. In St. Charles Park District and in South Elgin, employees who opt out of taking insurance, receive a flat dollar amount. The Director is interested in knowing the flat dollar amounts which Member District Agencies pay out. Board Member Clark

suggested that a strategy to reduce increases in premiums, for certain group of employees, could become a fairness issue.

G. Resolution #2009 – 2, Linda Cole Retirement and Recognition

The Executive Director presented Resolution #2009-2, recognizing Linda Cole's years of service to FVSRA and her retirement from the FVSRA Board. **Board Member Clark made a motion to approve Resolution #2009-2; Board Member Smilgys seconded and the motion passed.** Ms. Cole has been invited to attend the annual FVSRA Board/Staff dinner in January 2010.

VIII. DIRECTOR'S REPORT

A. University of St. Francis Adjunct Professor

The Executive Director will be teaching a class in Therapeutic Recreation at the University of St. Francis, beginning in January 2010.

B. Inclusion Evaluation and Recommendation Meeting

The Executive Director reported that the Inclusion Evaluation and Recommendation Meeting was held today, on Monday October 26. Board Members Clark, Repede and McAdam felt the meeting agenda was well set, and that the meeting provided a good discussion of ideas, the opportunity to meet other Member Districts' staff involved in inclusion, and also good documentation.

C. Annual Pork Chop and Chicken BBQ and Basket Raffle

The Executive Director announced that the date for the 2010 Pork Chop and Chicken BBQ and Basket Raffle is Wednesday, April 14, to be held at Prisco Community Center.

D. FVSRA Annual Recognition Banquet Highlights

The Executive Director presented photo highlights from the 2009 Recognition Banquet via computer.

E. Executive Director Visits to Member Agencies

The Executive Director is interested in visiting Member District Agencies, at their request.

F. Aktion Club Cookbooks

Aktion Club Cookbooks are available for purchase at \$15.00

IX. STAFF REPORTS

A. Assistant Director's Report

As presented in the Board Packet

B. Superintendent's Report

As presented in the Board Packet

C. Staff Reports

As presented in the Board Packet

X. ANNOUNCEMENTS

None

IX. ADJOURNMENT

Board Member Repede made a motion to adjourn and Board Member Thomson seconded. Chairman Lambillotte adjourned the meeting at 8:15pm