

**Fox Valley Special Recreation Association
Minutes of the
of the Board of Directors
February 22, 2010
6:00pm
Fox Valley Special Recreation
Multi Purpose Room
2121 W. Indian Trail
Aurora, IL 60506**

CALL TO

ORDER: Chairman Sheavoun Lambillotte called the meeting to order at 6:10PM and directed the Executive Director to call roll.

ROLL CALL:

Present:

Sheavoun Lambillotte, Chairman	Geneva Park District
William McAdam, Vice Chairman	Oswegoland Park District
Greg Repede, Asst. Sec'y	Sugar Grove Park District
Carolyn J. Nagle, Treasurer	Fox Valley Special Recreation Association
Michael Clark	Batavia Park District
William Conner	St Charles Park District
Laurie Hoffman	Fox Valley Park District
Rose Smilgys	Fox Valley Park District
Kim Wascher	South Elgin Parks & Recreation Dept

Absent:

Nicole Corken	Batavia Park District
Jim Reuter, Asst. Secretary	South Elgin Parks & Recreation Dept
Mark Slover	Oswegoland Park District
Robert Thomson	St. Charles Park District

Others present:

Tracey Crawford	FVSRA Assistant Director
Hayden Howes	FVSRA Superintendent of Recreation
Charles Smilgys	FVSRA Business Manager
Marta Rees	FVSRA Public Information Coordinator
Ginny Pavesich	FVSRA Office Manager

INTRODUCTION OF GUESTS

Linda Cole

APPROVAL OF CONSENT AGENDA

Board Member Repede made a motion to approve the Consent Agenda. Board Member Smilgys seconded and motion passed unanimously.

CORRESPONDENCE

Correspondence Folder was routed at the Board Meeting.

OLD BUSINESS

A. Strategic Plan -Governance

Executive Director Nagle reported that the feedback from the Trustees of the Fox Valley Park District, following its February 8, 2010 Board Meeting, was they were not interested in changing the Board Governance of the FVSRA Board. Board Member Hoffman stated that the FVPD Board of Trustees understands what FVSRA does, but does not see a compelling reason to change the FVSRA board make-up, and is also concerned that the FVSRA Board may become made up of Member Agency representatives only, rather than also including elected/appointed officials. Board Member Hoffman felt that it would be beneficial for the FVPD Board of Trustees to gain a more thorough understanding of how the FVSRA Member Agencies work together. Board Member Hoffman stated that the FVPD Trustees are accustomed to seeing more formal arrangements and its affect on the Joint Agreement.

Several FVSRA Board Members expressed disappointment, aggravation and frustration regarding the situation of the FVSRA board governance. Board Member Hoffman stated that the FVPD Board did not feel the research done by the FVSRA Strategic Plan Committee re governance, was not a reason to change the governance and the biggest change would be to the FVPD. It was commented that the current percentage of representation on the FVSRA Board, of the FVPD is less than the change in the governance proposal.

Committee Chairman Clark reminded Board Members that the governance committee was aligned with the recommendations of the Strategic Plan. Chairman Clark is willing to call the Committee back together in an effort to make progress on the Strategic Plan, and/or do more research.

FVSRA Board Chairman Lambillotte suggested moving forward with obtaining support from Member Agencies, if not already gained, for the governance to consist of 8 representatives: two voting members from FVPD and one voting member from each of the other seven Member Agencies. In the case of a governing board of 8 members, a tie vote would be a failed vote.

B. Special Recreation Fund Use

The Executive Director provided the responses from Member Agencies regarding its favored SRA Policy for consideration to be used by FVSRA. The favored SRA Policy was that of Western DuPage Special Recreation Association (WDSRA). The following ideas were shared by Board Members:

- Use preferred model of the WDSRA;
- Incorporate language into the policy format to cover the three purposes of 5-8 funds (ie, for the provision of special recreation programs and services, for support of inclusion services, or for evaluation and retrofitting of recreation facilities and/or to make new recreation facilities and universally accessible); guidelines would be listed as references
- Letters from Member Agencies re 5-8 projects, would specify one of the three use purposes of the funds;
- The Joint Agreement is the document to place the authorization for three use of 5-8 funds; the FVSRA Board sets policy and the FVSRA Staff sets the procedures;
- Formal language to be added to the Joint Agreement re 5-8 funds needs to be approved by each Member Agency Board and protects the authority of each Member Agency to use special recreation funds
- Would it be a good idea to revise the Joint Agreement first, and then revise the policy and procedures?
- Would it be a good idea to address the governance issue and the 5-8 funds issue at Member Agencies at the same time or to approach each issue individually?
- Make revision to the Joint Agreement re 5-8 funds uses and make no changes to the current policy and procedures.

Board Member Smilgys made a motion to revise the Joint Agreement to add the new language regarding 5-8 funds uses and obtain a legal review of such. Board Member Repede seconded. Motion passed unanimously.

Chairman Lambillotte indicated that discussion regarding governance will continue at the next FVSRA Board meeting after informal discussions at Member Agency board meetings about this important and complicated issue. Two Member Agencies have an issue with the governance of the FVSRA Board becoming an 8 member board. FVSRA needs to know more about why a Member Agency would not support an 8 member board.

C. Fox Valley Special Recreation Foundation Update

The Executive Director reported that the Articles of Incorporation of the Fox Valley Special Recreation Foundation have been signed by its Board of Trustees. The Foundation Board has its first meeting scheduled and will be reviewing the Foundation By-Laws. Thank you letters will be sent to the Foundation appointees from the FVSRA Board.

NEW BUSINESS

A. Freedom of Information Act Policy Approval

Board Member Repede made a motion to approve the Policy on Compliance with the Illinois Freedom of Information Act. Board Member Conner seconded and the motion passed.

B. FY2010-11 Budget Assumptions

The Executive Director reviewed the FY2010-2011 Budget Assumptions as provided in the Board Packet. **Board Member Clark made a motion to accept the FY2010-11 Budget Assumptions. Board Member Repede seconded and the motion passed unanimously.** Board Member McAdam commented that he is glad to see the

capital fund and the cash reserve fund growing and also that it would be good for the Board to discuss Program Services, Item 8, of the Budget Assumptions, which regard facility rental costs.

C. Scholarship Policy Revision

Board Member Clark made a motion to approve the revised Scholarship Policy to allow for the per season scholarship award to be increased from \$40 per season to \$50 per season. Board Member Hoffman seconded and the motion passed unanimously.

D. Summer Day Camp Transportation Bids

Board Member Clark made a motion to award the Summer Day Camp 2010 transportation bid to Richlee Vans. Board Member McAdam seconded and the motion passed unanimously.

E. FY2010-11 FVSRA Board Meeting Dates

While not having typically met in the month of May, the Executive Director suggested the FVSRA Board meet in May, 2010, especially since there is a fifth Monday in May, 2010 and in light of items to be reviewed by the Board regarding FVSRA and the accreditation process. The Executive Director will look at last year's Board Meeting schedule as a reference to propose FY2010-11 Board Meeting schedule.

DIRECTOR'S REPORT

A. Personnel

The Executive Director announced that Sandy Blondin is in full swing as the School Services Coordinator and Administrative Intern Brett Love is heavily involved in assisting staff in the Accreditation process. The Executive Director has received four resumes for possible future interns.

B. National Institute on Recreation Inclusion

The Executive Director announced that she and Tracey Crawford, Assistant Director, have participated in planning meetings via conference calls for the NIRI conference scheduled for November 8-10, 2010 to be held in Schaumburg, IL. Up-to-date information re the NIRI conference will be provided in the months ahead.

C. Annual Pork Chop and Chicken BBQ and Basket Raffle

The Annual Pork Chop and Chicken Bar-B-Que and Basket Raffle will be on Wednesday, April 14, 2010. FVSRA appreciates the support of all the Member Agencies. Details of the event are available on the FVSRA website, www.fvsra.org.

D. Linda Cole Recognition

Executive Director Nagle recognized and thanked Linda Cole years of service as a Member of the FVSRA Board of Directors. Ms. Cole was presented with a formal Resolution recognizing her as a Member of the Board from 1990 through 2009, as well as serving as Chairman of the FVSRA Board and for her hard work and dedication to the purposes of the Fox Valley Special Recreation Association.

E. PDRMA 2009 Loss Control Program Review

The Executive Director announced receipt of Letter of Acknowledgement regarding Loss Control Program Award and \$1,500.

ASSISTANT DIRECTOR'S REPORT

The Assistant Director's Report was included in the Board Packet.

SUPERINTENDENT'S REPORT

The Superintendent's Report was included in the Board Packet.

STAFF REPORTS

The Staff reports were included in the Board Packet.

EXECUTIVE SESSION

Board Member Conner made a motion to convene into Executive Session for the purpose of Semi-Annual Review of Closed Meeting Minutes (2)(c)(21) . Board Member Wascher seconded and motion passed. Executive Session convened at 8:16pm. A motion was made by Board Member Clark and seconded by Board Member Smilgys to reconvene into Regular Session. Motion passed and the Executive Session was adjourned at 8:22p.m.

REGULAR SESSION

The Board of Directors returned to the Regular Meeting at 8:23pm. **Board Member Clark made a motion to keep the closed session minutes of February 26, 2007, June 22, 2007, July 23, 2007, August 27, 2007, June 23, 2008, July 28, 2008, June 22, 2009 and August 24, 2009 closed after having reviewed their content. Motion was seconded by Board Member Smilgys. Motion passed.**

ADJOURNMENT

A motion was made by Board Member McAdam and seconded by Board Member Smilgys to adjourn the meeting. Motion passed and the meeting was adjourned at 8:25pm